



EVENT: 51st Annual Green Lake, WI Fine Art Show
presented by Town Square Community Center

Date and Time: Saturday, August 10, 2024, 10-5 pm &
Sunday, August 11, 2024, 10-3 pm

Location: Town Square, 492 Hill St., Green Lake

Website: [Green Lake Fine Art Show | Town Square
Community Center](#)

EXHIBITION RULES:

Upon arrival please check in at the Town Square tent for information.

1. This is a load-in/load-out show. You will need to dolly or carry in your display and merchandise onto the campus. There is no driving on the grounds. Each exhibitor is responsible for providing and assembling his/her own display and unloading & loading.
2. Our preferred method of communication with you will be via email, so it is important that we can read your address and that you update us if it changes.
3. Set up time is 6:30-8:30 pm Friday and 6:00-9:00 am Saturday. All vehicles must be unloaded by 9:00 am Saturday and moved to another location.
4. ***Tents are strongly recommended and should be weighted down.***
5. Exhibits must be set up before 10:00 am Saturday and not taken down before 3:00 pm on Sunday. Any exhibitor disbanding an exhibit before 5:00 pm on Saturday will not be permitted to return on Sunday. "No shows" and exhibitors who leave the show early will be disqualified from future exhibitions.
6. All exhibitors are required to be present both days.
7. Items that do not represent the media and quality of your submission may not be exhibited in your booth.
8. Toilet facilities are located in the Town Square Building and porta-potties are available in the lower parking lot.
9. There will be no refunds for cancellation for bad weather or other acts of nature. Exceptions may be made for highly unusual circumstances at the discretion of Town Square/Green Lake Renewal
10. There is no alternative indoor location. Each artist is responsible for providing his/her own protection from the elements for themselves, the work and display material. Unfortunately, registration money cannot be refunded because of undesirable weather.
11. Artists are responsible for their own product/contents. It is the responsibility of the artist to insure and keep the area you are occupying for this event. Town Square/Green Lake Renewal is not insured to cover your property or contents within your booth space. By signing this application, you agree that Town Square/Green Lake Renewal will not be liable for loss or damage of artwork or display material.
12. Town Square will greatly appreciate your help in always keeping your site clean.

13. Town Square will be providing coffee and donuts Saturday and Sunday morning for vendors from 9:00-11:00am in the Artist Lounge.

PARKING

After you unload please move your car away from the venue to allow the public to park.

Downtown parking locations are on the map provided.

SECURITY

Private security will be provided Friday evening from 9:00 pm – 6:00 am Saturday, and from 6:00 pm through 8:00 am Sunday morning for the purpose of leaving display units set up. The Green Lake police are also monitoring the show overnight. Town Square/Green Lake Renewal assumes no responsibility for damage, theft or vandalism to any items left in tents overnight.

STATE SALES TAX

All proceeds from sales made by exhibitors, will be retained by the exhibitor, however, exhibitors must charge and collect 5.5% sales tax on each sale, and are responsible for submitting sales tax collected and the sales tax form to the Wisconsin State Sales and Excise Tax Division.